

Long Range Planning Committee (LRPC)

Minutes

May 24, 2021

Zoom Virtual Meeting - (4:30 pm – 6:00 pm)

Members in Attendance:

Mike Behary	Michelle Johnson	Lindsey Swingrover	Jeff Voeller
Constance Bond	Kimberly Judd	Donald Walters	Pam Westberg
Shane Grady	Teresa Kaiser	<i>School Board Liaison:</i>	<i>Guest:</i>
Christina Harris	Michael Lindquist	Rebecca Smith	Jerry Anderson
Nancy Hart	Sarah McCracken	<i>District Staff Liaison:</i>	Jennifer Brumley
Caleb Hurley	Marie Nail	Steve Cook	
Jodi Johnson	Trina Scott	Scott Maben	

Members not able to attend: David Brandi, Carrie Frank, Brian Waddell, Heather Somers, Jay Prickett, Jeneane Prince, Mary Wolfinger, Matthew Rakes, Michael Brewer, and Stephanie Quagliana.

Call the Meeting to Order: Chair, Don Walters opened the meeting at 4:47 pm.

Approval of the Agenda: Motion by Constance Bond to approve the agenda, second by Jodi Johnson. Members voted 16-0 and unanimously approved the agenda.

Approval of April 12, 2021 Minutes: Motion by Constance Bond to approve the April 12, 2021 minutes, second by Lindsey Swingrover. Members 16-0 and unanimously approved the April 12, 2021 minutes.

Long Range Facilities Plan Recommendation: Scott Maben & Don Walters

- Scott and Don shared the updated Long Range Facilities Plan (LRFP) recommendation. The recommendation is similar to last year's recommendation. The subcommittee did not feel they should make any substantial changes due to the uncertainty of COVID and the enrollment dip. The subcommittee will continue to monitor how the District rebounds next year.
- The LRFP Immediate recommendation:
 - Continue the plan in place to finalize and secure a 10-acre parcel and a 20-acre parcel on the west side of the District in the Lakeside Capital/Coeur Terre Development property.
- The LRFP Phase 1 recommendation:
 - Middle School
 - Elementary School
 - Developmental Preschool
 - Deferred Maintenance
 - K-12 Magnet School Facility
- The LRFP Phase 2 (10 year) recommendation:
 - The District will propose a School Plant Facilities Levy (SPFL) to establish a multi-year source of funding for deferred maintenance and safety projects across the District.
- The LRFP Phase 3 (10 yea) recommendation:
 - Elementary School
 - Expand High School capacity
- Nancy Hart wanted to know; what is the goal for floating a Bond for construction of a new school? The District is looking at acquiring 20-acres in the Coeur Terre Development and will then need to wait as the surrounding developments are developed (streets, sewer, etc.). There is a chance that the District could start earlier because they could tap into the property across the corner that is currently developed. Our

first step is securing the land. Scott also shared the second part of this answer which is the scheduled pay-down on existing Bonds. There are two series: 1) 2012 Bonds currently scheduled to come off tax rolls in 2025 and 2) 2017 Bonds that go out through 2031. This is a timing calculation that the Board would take into consideration in the next few years.

- Hayden Elementary bids were opened last week. We received two bids and the District is preparing a recommendation for the June 7th, Board meeting.
- **Approval of Long Range Facilities Plan (LRFP) Recommendation:** Motion by Shane Grady to approve the (LRFP) Recommendation as presented, second by Kimberly Judd. Members voted 16-0 and unanimously approved the (LRFP) Recommendation as presented.

Board Report: Trustee, Rebecca Smith

- **New Superintendent Update:** Dr. Shon Hocker, Superintendent of Dickinson Public Schools in Dickinson, North Dakota has been selected to be the new Superintendent of CDA Public Schools and he will start July 6, 2021.
- **Strategic Implementation Plan:** District schools are creating their own School Learning Plans that will point each school back to the Portrait of a Graduate (POG) and with the help of a timeline they will monitor to make sure they are on track moving forward.
- **Mask/Quarantine Review:** At the June 7th, Board meeting school health teams will be reporting to the Board regarding, (masks, quarantines, etc.) and the Board will be reviewing what next year will look like.

Superintendent Report: Steve Cook

- Steve thanked the Long Range Planning Committee (LRPC) for their hard work last year in recommending the District purchase more land, which currently the District is in the process of acquiring.
- **Attendance Boundaries:** There is still unfinished work as the Board last year tabled the southeast corner boundaries. These boundaries are some of the most challenging. The District needs to pull the proposed southeast boundaries out again and bring it back to the Board and ask them to make a decision on how we move forward.
- **District Boundaries:** Both Lakeland and CDA School District met collectively last week to discuss swapping of land in the CDA northern boundary and Lakeland southern boundary. Both Boards agreed to the land swap and now the properties will be surveyed and then sent to the State Board of Education for their approval. The process will take approximately six months.
- **High School Start Times:** The Board is currently looking at high school schedules and once they are approved, then they will look at the high school start times and how they fall into place in the new schedules.

Facilities and Planning: Jeff Voeller

- **Magnet School Update:** The District has been looking for a facility for several months and has recommended to the Board that we use current school facilities such as portables for the Magnet school next year.
- **Summer Planning:** CHS front office vestibule entrance and the 100/200 building outside hallways have gone out to bid and the Board will receive a recommendation at the June 7th meeting. The District will spend approximately \$50,000 on carpet replacements throughout the District this summer. The current Safety and Security inspection shared that the District needed to replace pavers at CHS; fix the LCHS tennis court damage; and fix District asphalt that is cracking and needs sealing. Also, they will be

working on Ramsey/transportation masonry repair and the Dalton septic. We have only received one application for the paint crew this year, which will slow repairs and painting down. We are still working on the fields at Fernan and currently putting up a fence at Hayden Meadows between the property we just sold and the playground.

Leadership Transition: Don Walters

- **Transition of Chair:** Per the Bylaws Don Walters turned the Chair position over to the Vice-Chair, Caleb Hurley.

Nominations for Vice-Chair: Caleb Hurley

- **Elect Vice-Chair:** Motion by Don Walters to nomination Shane Grady for Vice-Chair, second by Nancy Hart. Members voted 16-0 and unanimously approved the nomination to elect Shane Grady for Vice-Chair.

Application Subcommittee: Caleb Hurley

- Caleb asked for volunteers to be on the application subcommittee that will meet sometime after July 1, to fill the LRPC positions. The following members volunteered:
 - Caleb Hurley
 - Michelle Johnson
 - Lindsey Swingrover
 - Constance Bond
 - Kimberly Judd

Proposed LRPC Meeting Dates: Caleb Hurley

- September 27, 2021
- October 25, 2021
- November 29, 2021
- January 24, 2022
- February 28, 2022
- April 11, 2022
- May 23, 2022
- Motion by Jodi Johnson to approve the proposed LRPC dates for next year, second by Constance Bond. Members voted 16-0 and unanimously approved the proposed LRPC dates for next year.
- Pam will send calendar invites to members.

LRPC Applications are open until July 1, 2021: Caleb Hurley

- The link to the application is on the District Website at <https://www.cdaschools.org/Page/8441>.

Adjourned: Chair, Caleb Hurley adjourned the meeting at 5:37 pm.

Submitted by,
Pam Westberg